

HIDDEN VALLEY COMMUNITY ASSOCIATION

P.O. Box 7668, Auburn, CA 95604 - 7668

(530) 745-9801 Fax (530) 745-9804

To: Folsom Lake Towing, Inc. 916-351-1801

From: HVCA Member

Date:

RE: Towing of unauthorized vehicle

INSTRUCTIONS:

1. Please fill out this form completely, including your name and signature. Your name will not be shared with the vehicle owner is held strictly confidential.
2. Once the form is completed, tear off the bottom portion, place it on the vehicle and take a picture (from a safe distance).
3. Drop the completed form in the tow box and call Folsom Lake Tow.
4. Notify Folsom Lake Towing that there is an authorization in the tow box for them. Be sure and give them the location of the tow box. Either Oak Lake Clubhouse or Pine Lake.

FILL OUT THIS FORM COMPLETELY

LOCATION OF VEHICLE TO BE REMOVED: _____

PHONE NUMBER: _____ (In case the tow driver has questions)

REASON FOR TOW: _____

(Abandoned-Red, Fire Zone-Expired Tags-Unauthorized/non-member vehicle, No Parking Zone, blocking driveway)

PERSON AUTHORIZING THE TOW: _____ (Please Print, this will be confidential)

TITLE: _____ (HVCA member, Board member, Manager, Security)

VEHICLE INFORMATION:

MAKE: _____ **MODEL:** _____

LICENSE PLATE NUMBER: _____

COLOR: _____ **PHOTO TAKEN YES NO (circle one)**

X _____
Signature Date

=====TEAR HERE AND PLACE ON VEHICLE =====

YOUR VEHICLE HAS BEEN REPORTED AS AN UNAUTHORIZED VEHICLE PARKED WITHIN THE HIDDEN VALLEY COMMUNITY ASSOCIATION AND WILL BE TOWED WITHIN 1 HOUR OF THIS NOTICE. PLEASE CONTACT MANAGEMENT AT (530) 745-9801 IF YOU FEEL THIS HAS BEEN DONE IN ERROR. THANK YOU